

## 5 PROCEDURE: EXCLUSION OF SICK / INFECTIOUS CHILDREN

### Aim

To minimise the spread of infectious disease.  
*ECC Regs 28 (1) (2) (3) (4) (5) and (29).*

### 5.1 Guidelines

- 5.1.1 Children who are unwell should be kept at home, examples include when a child:
- Has signs of being unwell or grizzly, unsettled, listless or tired
  - Has a high temperature and appears very hot
  - Is complaining of, or appears to have a sore tummy, throat or ears
  - Has a continuous cough or appears wheezy
  - Has had diarrhea or vomiting in the past 48 hours
  - Has weeping, red eyes and/or a yellow discharge around the eyes
  - Has broken skin sores or a rash of unknown cause
  - Has become ill with a communicable disease e.g. measles, chickenpox etc.
  - Has head lice, they need to remain at home until there have been treated and there are no longer live lice in the hair.
- 5.1.2 If a child has a contagious disease, he/she must be kept at home for at least 24 hours until well and no longer contagious. For a list of diseases and recommended periods of exclusion, refer to Nga Kupa Oranga "Healthy Messages" in the parent library.
- 5.1.3 Parents will be notified of the outbreak of any suspected contagious disease or infection via email, sign in sheets, TV screen and on the chalkboard outside.
- 5.1.4 If a child becomes unwell with any of the above signs while at school, parents (or if unavailable, emergency contacts) will be contacted and asked to collect their child from school.
- 5.1.5 In the meantime, if staff suspect a child is unwell, the child will be isolated in the Managing Teacher's office and monitored by the Managing teacher or key teacher if ratios allow. In the event that the Managing Teacher or a teacher is not available, the Administrator will monitor the child.
- 5.1.6 At the discretion of the Managing Teacher, the child may be taken to the doctors.
- 5.1.7 All illnesses are recorded in the Accident / Illness register situated with the sign in sheet and signed by the parent or guardian who collects the child.